



**Request for Mitigation Specialist and/or Social Worker  
Kent County Indigent Defense Program**

**Directions for Requesting Attorneys:**

- **IMPORTANT:** Please determine if your client wishes to have the assistance of a social worker on their case. Social workers will not be assigned to clients who do not desire to have support or assistance in that regard.
- Once the referral has been submitted and accepted, a mitigation specialist or social worker will reach out to you to develop a strategy and plan.
- Documents submitted as part of this request will be treated by the County's Indigent Defense Program as confidential client documents. Per MCL 780.987(10), such information is exempt from disclosure under Michigan's Freedom of Information Act.
- Email the request to [indigent-defense@kentcountymi.gov](mailto:indigent-defense@kentcountymi.gov) or mail it to:

Kent County Indigent Defense Program  
300 Monroe Avenue NW  
Grand Rapids, MI 49503

<b>Mitigation Specialist / Social Worker Request Information</b>	
Request Date:	
Did Client consent to services? (select one)                      YES                      NO	
Case Number:	Judge/Court:
Client Name:	Client DOB:
Client's status: (select one)                      INCARCERATED                      IN THE COMMUNITY	
Charge(s):	
Date/Time of Next Court Hearing:	
Sentencing Guidelines:	
As Charged:	With Plea Offer:
<i>*If private bar, please attach police report, LEIN, and any other relevant documents.</i>	
Attorney Name:	
Attorney Phone:	Attorney Email:
Reason for Referral: (check all that apply)	
Connection to Resources Employment / Education Housing Substance Use Mental Health Other: (please specify) _____  Crisis Intervention Mental Health Substance Use	Mediation / Support with Client  Written Report Pre-Trial Sentencing  Case Consult with Mitigation Specialist  Other:(please specify) _____
Please provide a brief summary as to why you're seeking social work or mitigation support:	