

# Kent County Sheriff Department

Public Information Officer: 632-6236  
Monday - Friday, 8 a.m. to 5 p.m.

701 Ball Ave. NE, Grand Rapids, MI 49503  
Dispatch - 632-6100 / 1-800-442-4661

Information Services: 632-6200  
Detective Bureau: 632-6125

## News Release

Incident # \_\_\_\_\_ Date: \_\_\_\_\_ Time of Incident: \_\_\_\_\_ Township: \_\_\_\_\_  
Type of Incident: \_\_\_\_\_ Location: \_\_\_\_\_  
Reporting Officer: \_\_\_\_\_ Assisting Departments: \_\_\_\_\_  
Release Completed By: \_\_\_\_\_

Fire \_\_\_ Ambulance \_\_\_ Helicopter \_\_\_ Other Police Agencies \_\_\_ Utilities etc.

### ALCOHOL Contributing Factor?

Y  N  UNK

### Vehicles

### ALCOHOL Contributing Factor?

Y  N  UNK

Veh: \_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Yr: \_\_\_\_\_  
Driver: \_\_\_\_\_ Age: \_\_\_\_\_  
City: \_\_\_\_\_ Twp: \_\_\_\_\_ State: \_\_\_\_\_  
Injuries: \_\_\_\_\_ Seatbelt: Y  N  UNK   
\_\_\_\_\_ Direction of Travel: \_\_\_\_\_  
Hospital: \_\_\_\_\_ Transport By: \_\_\_\_\_

Veh: \_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Yr: \_\_\_\_\_  
Driver: \_\_\_\_\_ Age: \_\_\_\_\_  
City: \_\_\_\_\_ Twp: \_\_\_\_\_ State: \_\_\_\_\_  
Injuries: \_\_\_\_\_ Seatbelt: Y  N  UNK   
\_\_\_\_\_ Direction of Travel: \_\_\_\_\_  
Hospital: \_\_\_\_\_ Transport By: \_\_\_\_\_

Relatives Notified  Names Can Be Released

Relatives Notified  Names Can Be Released

### Passengers

Name: \_\_\_\_\_ Age: \_\_\_\_\_  
City: \_\_\_\_\_ Twp: \_\_\_\_\_ State: \_\_\_\_\_  
Injuries: \_\_\_\_\_ Seatbelt:   
Hospital: \_\_\_\_\_ Transport By: \_\_\_\_\_

### Passengers

Name: \_\_\_\_\_ Age: \_\_\_\_\_  
City: \_\_\_\_\_ Twp: \_\_\_\_\_ State: \_\_\_\_\_  
Injuries: \_\_\_\_\_ Seatbelt:   
Hospital: \_\_\_\_\_ Transport By: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_  
City: \_\_\_\_\_ Twp: \_\_\_\_\_ State: \_\_\_\_\_  
Injuries: \_\_\_\_\_ Seatbelt:   
Hospital: \_\_\_\_\_ Transport By: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_  
City: \_\_\_\_\_ Twp: \_\_\_\_\_ State: \_\_\_\_\_  
Injuries: \_\_\_\_\_ Seatbelt:   
Hospital: \_\_\_\_\_ Transport By: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_  
City: \_\_\_\_\_ Twp: \_\_\_\_\_ State: \_\_\_\_\_  
Injuries: \_\_\_\_\_ Seatbelt:   
Hospital: \_\_\_\_\_ Transport By: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_  
City: \_\_\_\_\_ Twp: \_\_\_\_\_ State: \_\_\_\_\_  
Injuries: \_\_\_\_\_ Seatbelt:   
Hospital: \_\_\_\_\_ Transport By: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_  
City: \_\_\_\_\_ Twp: \_\_\_\_\_ State: \_\_\_\_\_  
Injuries: \_\_\_\_\_ Seatbelt:   
Hospital: \_\_\_\_\_ Transport By: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_  
City: \_\_\_\_\_ Twp: \_\_\_\_\_ State: \_\_\_\_\_  
Injuries: \_\_\_\_\_ Seatbelt:   
Hospital: \_\_\_\_\_ Transport By: \_\_\_\_\_

For Additional Vehicles and/or Passengers, Use another News Release Face Sheet

