



accessKent.com Help Desk  
320 Ottawa Ave NW  
Grand Rapids, MI 49503  
Help Desk: (616) 723-0043  
Fax: (616) 828-1816

### Subscription Application

#### Mailing Address

Contact Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address 1: \_\_\_\_\_  
Address 2: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
Email: \_\_\_\_\_

#### Billing Address

*(If different than Mailing Address.)*

Contact Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address 1: \_\_\_\_\_  
Address 2: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
Email: \_\_\_\_\_

Invoice Preference:  Email: \_\_\_\_\_ or  Mail

Primary Business: \_\_\_\_\_  
Professional/Trade Association Affiliations: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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### User Name Assignments

Please fill in the names of individuals in your organization to be assigned to your subscription (up to 10 per subscription).

	Name	Email Address	<i>To be assigned by accessKent</i>	
			User Name	Password
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

# accessKent Service Agreement

The Customer and Kent County, through its Website, accessKent, wish to contract for the provision of services from accessKent to Customer as per the Terms and Conditions below. accessKent provides online access through the Internet and accessKent applications, from Customer's computers to a number of County databases. Customer wishes to use the services made available by accessKent. accessKent is the official Website of the Kent County, Michigan government.

## Terms & Conditions

- 1) This agreement sets forth the terms and conditions under which accessKent will provide services to Customer.
- 2) accessKent reserves the right to withdraw any service or services without consulting Customer prior to withdrawing such service, and shall have no liability whatsoever to Customer in connection with deletion of any such service.
- 3) Customer acknowledges that it has read this Agreement and agrees that it is the complete and exclusive Agreement between the parties, superseding all other communications, oral or written. This Agreement may be modified only by written amendment signed by the parties, except as otherwise provided for in this paragraph. accessKent shall be entitled to announce, online or in writing, changes to the portal/network, to the services provided, to the prices, or other changes, which changes shall constitute modifications to this agreement once announced. In the event Customer issues a purchase order or other instrument covering the services herein specified, it is understood and agreed that the Purchase Order is for Customer's internal purposes only and shall in no way modify, add to, or delete any of the terms and conditions in this Agreement.
- 4) **Conditions of Use**
  - a. Hours of Service: Service will be provided on a non-guaranteed basis seven days a week (Sunday through Saturday), twenty-four (24) hours per day, excluding scheduled maintenance as designated from time to time by accessKent in its sole discretion.
  - b. Account Numbers and Passwords: accessKent will issue to the Customer up to ten (10) logins per account. Customer is responsible for preserving the secrecy of its logins and for ensuring that access to services and use of its logins are controlled by it; accessKent shall not be responsible for these responsibilities of Customer, Customer is liable for any and all charges for services to its logins, whether or not authorized by Customer.
  - c. Copyright and Ownership of Information: Customer agrees to comply with any copyright notices or other limitations on use which are applicable to services, databases or other information provided through accessKent.
- 5) **Payment**
  - a. Invoices for all services rendered will be prepared by accessKent and provided by accessKent by mail. Rates shall be in accordance with the current accessKent rate schedule. Terms of invoice payment shall be net ten (10) days.
  - b. In addition to the rates contained herein, Customer shall pay accessKent for all sales, use and excise taxes incurred by accessKent in providing services to Customer.
  - c. Past due invoices will be subject to a delinquency charge of 1.5% per month of the amount in arrears, or the legal limit, whichever is less. Customer agrees to pay all costs of collection of delinquent accounts, including reasonable attorney's fees, as permitted by law.

## 6) **Limitation of Liability**

- a. The remedies set forth in this Agreement are exclusive and in no event shall Kent County, its directors, officers, agents, or employees, be liable for special, indirect, incidental or consequential damages, including but not limited to, lost income or lost revenues, whether such damages arise out of breach of contract, negligence, strict liability, or any other theory of liability. Such damages shall in any event be limited to the charges paid for the previous month by Customer for the services in connection with which a claim of liability is asserted or imposed. Customer specifically understands and recognizes that the system by which these services are offered to it is experimental and may experience problems of various kinds resulting in an inability to provide services.
- b. Customer agrees that Kent County will not be liable for any claim or demand of any nature or kind whether asserted against accessKent or against Customer by any third party, arising out of the services or materials provided or use of the same; Customer agrees to indemnify and hold accessKent harmless from claims of third parties arising out of the Customer's use of the services or materials provided pursuant to this Agreement.
- c. Kent County shall not be liable for or deemed to be in default for any delays or failure in performance or interruption of service resulting directly or indirectly from any cause or circumstance beyond its reasonable control, including problems with or delays caused by its database providers or other providers.
- d. No action or suit, regardless of form, other than an action for payments due accessKent, arising out of the transactions pursuant to this Agreement may be brought by either party more than one year after the cause of the action accrues.
- e. accessKent, Kent County government, County and local government agencies and all other parties who may from time to time provide information for access on accessKent shall at no time be liable for any errors in, or omissions from, information available on accessKent.

## 7) **Warranty**

- a. Kent County and accessKent make no warranties, express or implied, including but not limited to implied warranties of merchantability or fitness for any particular purpose. While accessKent and its suppliers strive for accuracy and completeness of data and services furnished pursuant to this Agreement, no warranty or representation is made or implied as to such.
- b. Customer warrants that it is aware of, and will comply with, all applicable federal, state, or other laws with regard to access to, or use of, any and all information, databases, programs, or other products to which access is provided by or through accessKent.

## 8) **Rate Changes**

- a. Rates are established by the Kent County governing authority of accessKent in its sole discretion (unless this Agreement is a fixed term agreement as detailed in Paragraph 8b below), such rules may change as the governing authority decides.
- b. The parties may enter into a fixed-term agreement setting forth a set rate for a specified term. Any such agreement will be evidenced and detailed in writing.

## 9) **Limitations**

- a. Under no circumstances may Customer, or any other party acting by or through Customer or using Customer's logins, use data received from or through accessKent in any way except in full and complete compliance with all applicable laws.

## 10) **Tradename/Trademark**

- a. Customer agrees that it will not use the trademark "accessKent" or the names or means of identifying any of accessKent's services in any fashion unless specifically authorized to do so in

writing by accessKent. Customer agrees not to tamper with, alter, or change in any fashion, any databases or programs made available to Customer by accessKent.

#### 11) General Conditions

- a. Waiver: The waiver, modification, or failure to insist on any of these terms or conditions one or more times by accessKent shall not void, waive, or modify any of the other terms or conditions in this Agreement, nor be construed as a waiver or relinquishment of accessKent's right to performance of any such term or terms in the future.
- b. Severability: If any provision or part of the Agreement shall be declared illegal, void, or unenforceable, the remaining provisions shall continue in full force and effect.
- c. Governing Law: This Agreement shall be governed by and construed according to the laws of the State of Michigan as such laws are applied to contracts made and to be performed entirely in Michigan, and all actions hereunder shall be brought in a federal or state court of competent jurisdiction in Michigan and in no other jurisdiction.
- d. Assignment: This Agreement is not assignable or transferable by Customer and any attempted assignment or transfer by Customer shall be null and void and of no force or effect. accessKent may assign this Agreement and/or the payments due to accessKent without notice to or requirement for Customer's permission or approval.
- e. Monthly Invoice/Check: accessKent invoices Customer monthly; \$5.00 minimum monthly fee applies only if Customer has used more than \$0 but less than \$5.00 in combined services in that month.

End of Agreement – accessKent

#### **Please make check for initial subscription fee payable to:**

Kent County

#### **Please mail check for \$120 and original subscription to:**

Kent County Treasurer  
PO Box Y  
Grand Rapids, MI 49501-4925